

MUHLENBERG SCHOOL DISTRICT  
Regular Board Meeting Minutes  
January 11, 2023  
Lecture Hall, Muhlenberg High School  
[www.muhsdk12.org](http://www.muhsdk12.org)

**Call to Order**

The Regular Board Meeting of the Board of Education of the Muhlenberg School District was called to order on Wednesday, January 11, 2023 at 7:06 PM by Board President, Mr. Garrett E. Hyneman.

**Members Present**

President – Mr. Garrett E. Hyneman  
Vice President – Mr. Otto W. Voit, III  
Treasurer - Mr. Richard E. Hoffmaster  
Secretary – Mrs. Cindy L. Mengle  
Assistant Secretary – Ms. Janet Howard  
Member – Mrs. Kristyna Eagle  
Member – Mr. J. Tony Lupia, Jr.  
Member – Mr. Mark J. Nelson  
Member – Mr. Miguel Vasquez  
Solicitor – Mr. Brian F. Boland, Esq.  
Recording Secretary – Mrs. Tara L. Flowers

**Members Absent**

**Administration Present**

Superintendent – Dr. Joseph E. Macharola  
Assistant Superintendent – Dr. Alan S. Futrick  
Business Manager- Shane M. Mathias, CPA  
Assistant Business Manager - Mrs. Susan Hawkins  
Director of Physical Plant – Mr. Ken Patterson  
Director of Special Education – Dr. Shawn Rutt  
Supervisor of Special Education - Ms. Nicole Huntbach  
Supervisor of Special Education - Ms. Lori Morris  
Licensed Behavior Specialist – Mr. Zachariah Milch  
Director of Human Resources - Dr. Jessica Heffner  
Director of Pupil Services - Mr. Michael Mish  
Data Administrator – Mr. Kevin Vanino  
Athletic Director – Dr. Tim Moyer  
Community & Family Outreach Coordinator & Interpreter – Ms. Elizabeth Laviena  
High School Principal – Dr. Jeffery Ebert  
High School Assistant Principal - Ms. Jennifer Doyle  
Junior High School Principal – Mr. Steve Baylor  
Junior High School Assistant Principal - Ms. Julianna Ciccarelli  
Junior High School Assistant Principal - Mr. Daniel Kramer  
C. E. Cole Intermediate Principal - Mr. Haniff Skeete

C. E. Cole Intermediate Assistant Principal - Ms. Jaclyn Bellanca  
Elementary Principal - Mr. Kyle Crater  
Elementary Assistant Principal - Ms. Ginny Hornberger  
Elementary Assistant Principal - Ms. Leila Mesinger  
Social Worker - Ms. Lauren Heydt  
Social Worker - Ms. Amanda Foulds  
Social Worker - Ms. Emily Carmichael  
Social Worker - Ms. Lilianna Moore

### **Visitors**

Diane Benson  
Linda Roebuck  
Kachina Leigh

### **Educational Presentations**

#### **A. Second Reading of Policies - Dr. Joseph E. Macharola**

##### *Policy No. 011, Principles of Governance and Leadership*

Policy 011 was revised to include the updated principles for Governance and Leadership. Pennsylvania school boards are committed to providing every student the opportunity to grow and achieve. Our actions, as elected and appointed board members, ultimately have both short and long-term impact in the classroom. Therefore, we pledge that we will...

Lead Responsibly...

Act Ethically...

Plan Thoughtfully...

Evaluate Continuously...

Communicate Clearly...

Advocate Earnestly...

Govern Effectively...

##### *Policy No. 610, Purchases Subject to Bid/Quotation*

Policy 610 was revised to include the 2023 bid limits that The State Department of Labor & Industry published notice of in the Saturday December 10, 2022, issue of the Pennsylvania Bulletin. On January 1, 2023, the minimum purchase amount that will require the advertisement for bids will increase from \$21,900 to \$22,500. In addition, the minimum purchase amount for telephone quotes will increase from \$11,800 to \$12,200. While the increase in the consumer price index was 8.2% for the 12-month period ending September 30, 2022 there is an annual cap of 3% on increases to these limits.

**Hearing of Visitors** - Muhlenberg School District taxpayers and residents have an opportunity, at this time, to comment on matters of concern, official action, or deliberation which are or may be before the Muhlenberg School Board. The Board retains the option to accept all public comment at this time. Presentations should be

limited to two minutes per person. In the event that the Board determines that there is not sufficient time for residents or taxpayers of the School District to comment, the Board may defer the comment period to the next regular meeting.

### **Committee Report**

A. Berks County Intermediate Unit – Mr. Miguel Vazquez

There are no items to report at this time.

B. Reading-Muhlenberg CTC – Mrs. Cindy Mengle

Mr. Hyneman took a moment to congratulate Mrs. Mengle as the chairperson elected on Monday night. Mrs. Mengle thanked the board members. Mrs. Mengle talked about the Reorganization meeting on Monday night, there was a delicious dinner prepared by the students. She reported during the meeting they reported they are meeting monthly with the principals, the counselors, as well as the business department. These meetings include Reading, the CTC and Muhlenberg.

C. Berks County Tax Collection Committee – Mr. Shane M. Mathias, CPA

There was a meeting in December, highlights include they approved a new employment agreement for Becky Iannelli who is the executive director there with a five year contract which expires 2027. The board approved the 2023 operating and capital budgets. They also approved the election of officers for the board. The next meeting is March 30, 2023.

D. PSBA Liaison – Mr. Otto W. Voit, III

Mr. Voit spoke about the members of the community that have stepped up like the Speaker of the House; Dave Argal the Senator is the committee chair for the education committee.

E. Muhlenberg Community Library – Ms. Janet Howard

Ms. Howard spoke about her attendance to the wonderful library meeting and presented the board with the flyer she received there. She discussed this being a good meeting to “step her toe in” and learned a lot about the library and the services they provide. She spoke as a parent, and remembered when her kids aged out of daycare, and she talked about how it was such a relief to her that they had programs for the students of the Muhlenberg School District after school. She advised that her kids could come there after school and not at home waiting for her to come home from work. She talked about how wonderful the programs are oriented around the children of Muhlenberg and Laureldale. Ms. Howard advised that she was impressed by the work that the library is doing. She explained the flyer she handed out was a “snapshot” of everything the library has done over this past year and she looks forward to seeing the

programs evolve. She spoke about hearing about a tutoring program that had ceased due to COVID and asked if this was something in the future if they can get enough volunteers to do that.

Questions/Comments/Concerns:

*Dr. Macharola advised the people that were doing the tutoring were former Muhlenberg School District teachers that retired, and they also had a great program where they were reading to the kids at the end of the year they would all get together. He advised sadly, they had gotten to the age where they could no longer go, and advised kids really gravitated to them. Dr. Macharola asked if anyone that has time on their hands, or may have just recently retired and want to work with the kids the library is a great place.*

**F. Educational Programs – Dr. Alan S. Futrick**

There is no report at this time.

**Solicitor's Comments – Mr. Brian F. Boland, Esq.**

There is no report at this time.

**Superintendent's Comments - Dr. Joseph E. Macharola**

Dr. Macharola talked about January being board appreciation month and how truly he meant every word he said previously and the incredible responsibilities as there are some big projects ahead of the district. He talked about starting next month, there will be a Committee of the Whole meeting devoted to just the discussion of the building projects and back to two days a month for meetings. The agenda will be a one item agenda for the first Committee of the Whole meeting. He stated he wanted to get everyone's "arms around" this huge undertaking the district has. Dr. Macharola advised that the district cannot have a better board right now; as there are members with hands-on experiences professionally, non-professionally, there are educators, compassionate people, an engineer on the board, a financier on the board, a stone-mason and advised that the district can't get better than these nine board members. He spoke about the district growing, and the incredible amount of students coming in that are not indigenous to this country. Dr. Futrick advised that nearly 12% of the Muhlenberg School District population is new to the United States and new to Muhlenberg in grades 7 through 12. Dr. Macharola spoke about how great the Muhlenberg School District is and the best in Pennsylvania. He advised that the district is lucky to have 18 wonderful school districts in Berks County, but Muhlenberg is the best. Dr. Macharola talked about the alarming amount of students coming from other neighboring districts and asked Dr. Futrick to advise of which districts. Dr. Futrick advised it is Reading, Wilson and Wyomissing. Dr. Macharola reiterated that they were coming to Muhlenberg School District. He spoke about Muhlenberg School District being the 23rd most diverse school district in Pennsylvania, second highest poverty rate, the district is "growing at the seams," and this district delivers. He spoke about the district supporting the trades, students

going to top-notch schools, students with intellectual disabilities, programs that are for those that are distinguished, and lowest per pupil cost in Berks County. He advised this is all because of the nine board members present now.

Questions/Comments/Concerns:

*Mr. Hyneman spoke about how everyone on this board gets along and assured everyone when they get an issue, they take it very seriously and their number one priority is every student in the Muhlenberg School District.*

*Mr. Hoffmaster wanted to report he attended the Muhlenberg Township meeting recently and he has to say that they changed. He discussed the commissioners saying they have to stop building and start getting businesses in the township as the school district is growing.*

**Board Business**

**Personnel**

**Resolution Nos. 107A –107K**

Moved by Mrs. Eagle and Mr. Hoffmaster, that the Board of Education of the Muhlenberg School District approve **Resolution Nos. 107A through 107K** in their entirety.

**Yeas:** Mrs. Eagle, Mr. Hoffmaster, Ms. Howard, Mr. Hyneman, Mr. Lupia, Mrs. Mengle, Mr. Nelson, Mr. Vasquez, Mr. Voit. The motion **carried** unanimously.

**107A Professional Appointments**

Resolved, that the Board of Education of the Muhlenberg School District accept the following professional appointments:

- a. Ms. Rachael Vermeulen, Long-Term Substitute Teacher (K. Croft), Muhlenberg Elementary Center, effective December 13, 2022 through on or about February 28, 2023, at a salary of \$44,982 (B, 18 Steps from the Top), prorated for days worked.
- b. Mr. Brian Garner, Long-Term Substitute Teacher (J. Fernez), Muhlenberg Junior High School, effective November 1, 2022 through the end of the 2022-2023 school year, at a salary of \$44,982 (B, 18 Steps from the Top), prorated for days worked.
- c. Ms. Amy Leshner, Long-Term Substitute Teacher (newly created), Muhlenberg Elementary Center, effective January 3, 2023, at a salary of \$44,982 (B, 18 Steps from the Top), prorated for days worked.

**107B Classified Appointments**

Resolved, that the Board of Education of the Muhlenberg School District accept the following classified appointments:

- a. Ms. Anna Maldonado, Special Education Paraprofessional (P. Keiper), Muhlenberg Junior High School, effective December 12, 2022, at a pay rate of \$15.17 per hour.
- b. Ms. Mackenzie Greiss, Custodial Substitute, Physical Plant, effective January 12, 2023, at a pay rate of \$13.00 per hour.
- c. Ms. Beth Hendrickson, Class A Secretary (newly created), C.E. Cole Intermediate, effective January 9, 2023, at a salary of \$40,233.60, prorated for days worked.
- d. Ms. Yahaira Colon, Cafeteria Assistant (R. Witta), Muhlenberg Elementary Center, effective January 9, 2023, at a pay rate of \$12.97 per hour.
- e. Ms. Diane Heck, Cafeteria Worker (newly created), Muhlenberg Junior High School, effective January 12, 2023, at a pay rate of \$15.43 per hour.
- f. Ms. Ashley Isamoyer, Part-Time Clerical Assistant (R. Kline), Muhlenberg High School, effective January 12, 2023, at a pay rate of \$14.94 per hour.
- g. Ms. Elena Martinez, Cafeteria Assistant (newly created), Muhlenberg Elementary Center, effective January 12, 2023, at a pay rate of \$12.97 per hour.

**107C Co-Curricular Appointments**

Resolved, that the Board of Education of the Muhlenberg School District approve the following co-curricular appointments:

- a. Mr. Theodore Werkhesier, MHS Tabletop Gaming Club Advisor, effective November 1, 2022, at a salary of \$580 (year 1), prorated for days worked.
- b. Ms. Melissa Bearoff, MHS Dance Team Advisor, effective November 1, 2022, at a salary of \$2,320 (year 1), prorated for days worked.
- c. Ms. Joanne Mulvey, MJHS Baton Twirling Club Advisor, effective November 1, 2022, at a salary of \$580 (year 1), prorated for days worked.
- d. Mr. Chris Evans, MJHS Science Club Advisor, effective November 1, 2022, at a salary of \$580 (year 1), prorated for days worked.
- e. Mr. Brian Garner, MJHS Linguistics Club Co-Advisor, effective November 1, 2022, at a salary of \$290 (year 1), prorated for days worked.
- f. Mr. Mason Smith, MJHS Linguistics Club Co-Advisor, effective November 1, 2022, at a salary of \$290 (year 1), prorated for days worked.

- g. Mr. Ian Laxton, MJHS Intramural Golf Club Advisor, effective November 1, 2022, at a salary of \$1,160 (year 1), prorated for days worked.
- h. Mr. Don Heinz, MJHS Climbing Club Co-Advisor, effective November 1, 2022, at a salary of \$580 (year 1), prorated for days worked.
- i. Ms. Mackenzie Kistler, MJHS Climbing Club Co-Advisor, effective November 1, 2022, at a salary of \$580 (year 1), prorated for days worked.
- j. Ms. Jessica Hoffman, MHS Varsity Winter Cheerleading Coach, adjusted salary to \$2,900 (year 2) from \$3,077 (year 2).
- k. Ms. Diamante White, MJHS Avedium Club Co-Advisor, effective August 29, 2022, at a salary of \$1,595 (year 1).
- l. Ms. Liliana Moore, MJHS Avedium Club Co-Advisor, effective August 29, 2022, at a salary of \$1,595 (year 1).
- m. Ms. Lauren Heydt, MHS Avedium Club Advisor, effective August 29, 2022, at a salary of \$3,190 (year 1).
- n. Mr. David Colon Jr., MJHS Boys Basketball Volunteer Assistant Coach, effective December 1, 2022.

**107D Request for Leave of Absence/FMLA Leave**

Resolved, that the Board of Education of the Muhlenberg School District approve the request for a Leave of Absence/FMLA leave for the following employees:

- a. Employee No. 2824, Teacher, Leave of Absence/FMLA, effective on or about March 16, 2023 through on or about June 12, 2023.
- b. Employee No. 2821, Teacher, Leave of Absence/FMLA, effective on or about April 2, 2023 through on or about August 6, 2023.

**107E Professional Salary Adjustment**

Resolved, that the Board of Education of the Muhlenberg School District approve the Professional Salary Adjustment for the following employees:

- a. Ms. Erin Weir, \$51,728 (B + 9, 15 Steps from the Top), effective beginning of the 2022-2023 school year.
- b. Ms. Dalin Vallone, \$77,125 (M, 4 Steps from the Top), effective January 23, 2023.

**107F Acceptance of Resignations**

Resolved, that the Board of Education of the Muhlenberg School District accept the following resignations:

- a. Ms. Dana Gilbert, Science Teacher, Muhlenberg Junior High School, pending release from Muhlenberg School District per PA School Code.

- b. Mr. Frank Vecchio, Assistant Principal, Muhlenberg High School, pending release from Muhlenberg School District per PA School Code.
- c. Ms. Karen Lessie, Special Education Paraprofessional, Muhlenberg Elementary Center, effective January 19, 2023.
- d. Mr. Douglas Shuey, Math Teacher, Muhlenberg Junior High School, pending release from Muhlenberg School District per PA School Code.
- e. Ms. Jennifer Fernex, Math Teacher, Muhlenberg Junior High School, effective December 12, 2022.
- f. Ms. Christina Weil, 4.5 Hour Cafeteria Worker, C.E. Cole Intermediate, effective December 21, 2022.
- g. Mr. Jonathan Kile, Second Shift Custodian, Muhlenberg Elementary Center, effective January 16, 2023.
- h. Ms. Rachael Vermeulen, Long-Term Substitute, Muhlenberg Elementary Center, effective January 4, 2023.
- i. Ms. Liliana Perez, Special Education Paraprofessional, Muhlenberg Elementary Center, effective January 6, 2023.

#### **107G Co-Curricular Resignations**

Resolved, that the Board of Education of the Muhlenberg School District accept the following co-curricular resignations:

- a. Mr. Tyler Seisler, MHS Spring Musical Lighting Director, effective December 7, 2022.
- b. Mr. Marc Wolfe, Varsity Track Assistant Coach, effective January 6, 2023.

#### **107H Mentor Assignments**

Resolved, that the Board of Education of the Muhlenberg School District approve the following mentor assignments at the professional rate of \$30.00 per hour for the 2022-2023 school year (Exhibit #89):

- a. Ms. Heather Goeltz, mentor for Ms. Amneris Rodriguez, Spanish Teacher, Muhlenberg Junior High School, for thirty (30) hours.
- b. Mr. Steven Stambaugh, mentor for Ms. Alyssa Kline, Long-Term Substitute, Muhlenberg Junior High School, for sixty (60) hours.
- c. Mr. Michael Anthony, mentor for Ms. Jessica Dynda, English Teacher, Muhlenberg Junior High School, for ten (10) hours.
- d. Ms. Cristina Lillis, mentor for Ms. Hillary Dankel, Elementary Teacher, C.E. Cole Intermediate, for thirty-one and a half (31.5) hours.
- e. Ms. Jennifer Pacharis, mentor of Ms. Dalin Vallone, English Teacher, Muhlenberg Junior High School, for thirty (30) hours.
- f. Ms. Laura Kopetsky, mentor for Mr. Joseph Oros, Special Education Teacher, Muhlenberg Elementary Center, for thirty (30) hours.
- g. Mr. Eric Beiber, mentor for Ms. Deidre McDowell, Special Education Teacher, C.E. Cole Intermediate, for thirty (30) hours.



- h. Ms. Lisa Bowersox, mentor for Dr. Thomas Starr, Special Education Teacher, Muhlenberg Junior High School, for thirty (30) hours.
- i. Ms. Amanda Kemmerer, mentor for Mr. Ronald Van Pelt, Special Education Teacher, Muhlenberg High School, for thirty (30) hours.
- j. Ms. Elizabeth Chapman, mentor for Ms. Kathleen Haas, Special Education Teacher, Muhlenberg Elementary Center, for thirty (30) hours.
- k. Ms. Avery Amico, mentor for Ms. Megan Waibel, Special Education Teacher, Muhlenberg High School, for thirty (30) hours.
- l. Ms. Kristina Antonellos, mentor for Ms. Liliana Perez, Long-Term Substitute, Muhlenberg Elementary Center, for thirty (30) hours.
- m. Ms. Kathryn Foltz, mentor for Ms. Amy Leshner, Long-Term Substitute, Muhlenberg Elementary Center, for thirty (30) hours.

**107I Co-Curricular Activities**

Resolved, that the Board of Education of the Muhlenberg School District approve the addition of the following club to Muhlenberg Junior High and Muhlenberg High School's co-curricular activities, as presented (Exhibit #90).

- a. Aevidum Club

**107J Completion of Probation**

Resolved, that the Board of Education of the Muhlenberg School District approve the completion of probation for the following classified employee:

- a. Ms. Mallory Rowley, Special Education Paraprofessional, Muhlenberg Elementary Center, completion of forty-five (45) day probation as of November 23, 2022 and recommended for permanent employment as of November 29, 2022.
- b. Ms. Luisa De La Cruz Benjamin, Special Education Paraprofessional, Muhlenberg Elementary School, completion of forty-five (45) day probation as of December 21, 2022 and recommended for permanent employment as of December 22, 2022.
- c. Ms. Teresa Crumbliss, Cafeteria Assistant, C.E. Cole Intermediate, completion of forty-five (45) day probation as of December 20, 2022 and recommended for permanent employment as of December 21, 2022.

**107K Collective Bargaining Agreement Between the Muhlenberg Education Association and the Muhlenberg School District**

Resolved, that the Board of Education of the Muhlenberg School District approve the Collective Bargaining Agreement between the Muhlenberg School District and the Muhlenberg Education Association for the period of July 1, 2023 through June 30, 2028, as attached. Be it further Resolved

that the appropriate officers of the Board are authorized to execute same (Exhibit #91).

### **Management**

*There are no items.*

### **Physical Plant and Transportation**

#### **Resolution No. 108**

Moved by Mr. Voit and Mrs. Eagle, that the Board of Education of the Muhlenberg School District approve **Physical Plant and Transportation Resolution No. 108** in its entirety.

**Yeas:** Mr. Hoffmaster, Ms. Howard, Mr. Hyneman, Mr. Lupia, Mrs. Mengle, Mr. Nelson, Mr. Vasquez, Mr. Voit, Mrs. Eagle,. The motion **carried** unanimously.

#### **108 Uplift, Replacement, and Addition of Building and Grounds Equipment Capital Request**

Resolved, that the Board of Education of the Muhlenberg School District approve the replacement of fleet vehicles and Building and Grounds equipment at a cost of \$174,947 (funded through Capital Reserve Fund) as presented (Exhibit #92).

### **Budget and Finance**

#### **Resolution No. 109 - 113**

Moved by Mr. Hoffmaster and Mr. Voit, that the Board of Education of the Muhlenberg School District approve **Budget and Finance Resolution Nos. 109 through 113** in their entirety.

**Yeas:** Ms. Howard, Mr. Hyneman, Mr. Lupia, Mrs. Mengle, Mr. Nelson, Mr. Vasquez, Mr. Voit, Mrs. Eagle, Mr. Hoffmaster. The motion **carried** unanimously.

#### **109 Approval of Financial Reports**

Resolved, that the Board of Education of the Muhlenberg School District approve the following financial reports and that they become part of the permanent record of the meeting (Exhibit #93):

| Fund                      | Treasurer's Report | Financial Report | Bills Paid Month                            | Investments | Budget Transfers |
|---------------------------|--------------------|------------------|---|-------------|------------------|
| General                   | Nov 2022           | Nov 2022         | Dec 2022<br>Ck#53442-53652<br>V#27559-27582 | Nov 2022    |                  |
| Cafeteria                 | Nov 2022           | Nov 2022         | Dec 2022<br>Ck#7673-7705<br>V#2985-2989     | Nov 2022    |                  |
| Capital Reserve (Fund 32) | Dec 2022           | Dec 2022         |   |             |                  |
| Activity                  | Nov 2022           | Nov 2022         |   |             |                  |

**110 Fee Agreement for Special Education Attorney**

Resolved, that the Board of Education of the Muhlenberg School District approve the fee agreement with Sweet, Stevens, Katz & Williams to provide Special Education Law services as presented (Exhibit #94).

**111 Pulled for separate vote.**

**112 Disposal of Surplus Property**

Resolved, that the Board of Education of the Muhlenberg School District authorize the disposal of the following surplus property in accordance with district Policy 706.1, Disposal of Surplus Property as presented (Exhibit # 95):

- a. Apple iPads, iMacs, Apple TVs – These items are broken or have reached end-of-life and have no usable value. (Exhibit – Jan23 Recycle.xls)
- b. Student Desks - These items at Muhlenberg Elementary Center are being replaced by new desks and will be removed and scrapped out for current market value of scrap at the time of disposal.

**113 Appraisal Services for Tax Assessment Appeal – Dietrich's Milk Products**

Resolved, that the Board of Directors of the Muhlenberg School District approve the proposal of Douglas A Haring, MAI to prepare an appraisal in the Dietrich's Milk Products appeal, as presented (Exhibit #96).

**Resolution No. 111**

Moved by Mr. Voit and Mr. Hoffmaster, that the Board of Education of the Muhlenberg School District approve **Budget and Finance Resolution No. 111** in its entirety.

**Yeas:** Mr. Hyneman, Mr. Lupia, Mrs. Mengle, Mr. Nelson, Mr. Vasquez, Mr. Voit, Mrs. Eagle, Mr. Hoffmaster, Ms. Howard,. The motion **carried** unanimously.

**111 Act 1 Index for the 2023-2024 School Year**

Resolved, that the Board of Education of the Muhlenberg School District, as in accordance with Act 1 of 2006:

- A. Hereby certifies that it will not raise the rate of any tax for the support of the district for the 2023-2024 fiscal year by more than its index as calculated by the Pennsylvania Department of Education - Act 1 Index for 2023-2024 is 4.1% adjusted to 5.8%, at a maximum of 1.86934 mills

**Education**

**Resolution Nos. 114 - 119**

Moved by Mr. Hoffmaster and Mr. Voit, that the Board of Education of the Muhlenberg School District approve **Education Nos. 114 through 119** in their entirety.

**Yeas:** Mr. Nelson, Mr. Vasquez, Mr. Voit, Mrs. Eagle, Mr. Hoffmaster, Ms. Howard, Mr. Hyneman, Mrs. Mengle. The motion **carried** unanimously.

**114 Extended School Year Student Tuition Agreement**

Resolved, that the Board of Education of the Muhlenberg School District approve the following extended school year student tuition agreement as presented (Exhibit #97):

**115 Settlement Agreement and Release**

Resolved, that the Board of Education of the Muhlenberg School District approve the settlement agreement and release for student #39248 as presented (Exhibit #98).

**116 Acceptance of Gifts, Grants, Donations**

Resolved, that the Board of Education of the Muhlenberg School District accept the following donations in accordance with district Policy 702, Gifts, Grants, Donations (Exhibit #99):

- a. The Restaurant Store, donation of numerous variety of food products for Family and Consumer Science classes at Muhlenberg Junior High School.

**117 Conference Request**

Resolved, that the Board of Education of the Muhlenberg School District approve the following conference request (Exhibit #100):

- a. Ms. Crystal Chwatek, to attend the Get Your Teach On Conference in Las Vegas, NV on January 14, 2023 through January 17, 2023 at no cost to the district.

**118 Admission of Fact, Waiver of Hearing, Acknowledgment of Compliance with Procedural Safeguards and Consent to Expulsion**

Resolved, that the Board of Education of the Muhlenberg School District authorize the Admission of Fact, Waiver of Hearing, Acknowledgement of Compliance with Procedural Safeguards and Consent to Expulsion for the following student (Exhibit #101).

- a. Student "G", Muhlenberg Junior High School

**119 Certificate of Support Students**

Resolved, that the Board of Education of the Muhlenberg School District approve the enrollment of Certificate of Support Students, PA School Code 1302, for the 2022-2023 School Year as listed (Exhibit #102).

**Student Activities**

*There was none.*

**Minutes**

**Resolution No. 120**

**120 Approval of Minutes**

Review minutes of the Annual Organization Meeting of December 5, 2022, Committee of the Whole Meeting of December 5, 2022 and the Regular Board Meeting of December 5, 2022.

Moved by Mr. Hoffmaster and Mr. Lupia, that the minutes of the Annual Organization Meeting of December 5, 2022, Committee of the Whole Meeting of December 5, 2022 and the Regular Board Meeting of December 5, 2022.

**Yeas:** Mrs. Mengle, Mr. Nelson, Mr. Vasquez, Mr. Voit, Mrs. Eagle, Mr. Hoffmaster, Ms. Howard, Mr. Hyneman, Mr. Lupia. The motion **carried** unanimously.

**Old Business**

*Mr. Lupia spoke about the meeting with Muhlenberg Township and talked about growing up in this community and how he hopes for the district's own children to be educated, have a trade, and stay in the community making their own business.*

**New Business**

**Resolution No. 121**

Moved by Mr. Lupia and Mrs. Eagle, that the Board of Education of the Muhlenberg School District approve **Resolution No. 121** in its entirety.

**Yeas:** Mr. Nelson, Mr. Vasquez, Mr. Voit, Mrs. Eagle, Mr. Hoffmaster, Ms. Howard, Mr. Hyneman, Mr. Lupia, Mrs. Mengle. The motion **carried** unanimously.

**121 Memoriam of Ms. Annette M. Marth**

Resolved, that we remember the passing of Ms. Annette M. Marth who served in the Muhlenberg School District for thirty-one (31) years (1958-1960, 1961-1990) as a German and Spanish teacher. We honor her memory for her dedicated service to the school district and community.

Be it further resolved that we convey through this resolution our deepest sympathy to her family, and that this resolution be made part of the permanent record in the minutes of the Muhlenberg School District.

Questions/Comments/Concerns:

*Mr. Voit talked about about Ms. Marth's husband who was also a shop teacher in Muhlenberg School District. He talked about her serving 31 years in the district and the culture that these teachers encompass. He talked about the year she started in 1958,*

*there wasn't the new high school, talked about the history and thanked her for her services to the children and community.*

### **Hearing of Visitors**

Presentation is limited to approximately two minutes per person. Should any citizen require more than the two minutes allocated, please contact the Superintendent prior to the meeting. He will coordinate such requests for the Board. Citizens addressing the Board should be aware that the meeting is being taped.

#### **Linda Roebuck - Board President of the Muhlenberg Community Library**

*Ms. Roebuck thanked the board and the school district for everything that they have done to help the library. She welcomed Ms. Howard and advised that she is going to be an asset to the committee. She recognized Mr. Heckman, who is currently an alternate, for all of his years and advised that he will continue to be an asset to the library as well. She spoke about how they do a lot at the library all on a budget of \$275,000 that pays salaries, maintenance, insurance and wanted to ask the board to think of assisting the community library with the roof replacement as they discuss next month the upcoming building projects. She discussed even \$50,000 for a new roof is 30% of their budget. Ms. Roebuck asked for any assistance in paying for the replacing of the roof. She advised she is aware that in two years the lease is up, and in the back of their minds they worry if there is even going to be a lease. Ms. Roebuck discussed taking out the clause in the lease saying that the district can come at any point and ask them to leave, if they have to put out the cost for a new roof as this is not feasible.*

*Mr. Voit spoke about bringing a formal request now that there are two years left on what the library is looking for and start this formally. Ms. Roebuck agreed.*

*Mr. Hoffmaster reiterated how the school district is for the library.*

### **MSD/RMCTC Board Visitor of the Month**

#### **Schedule 2022-2023**

|          |                           |
|----------|---------------------------|
| January  | Mr. Otto W. Voit, III     |
| February | Mr. Mark Nelson           |
| March    | Mr. Miguel Vasquez        |
| April    | Ms. Janet Howard          |
| May      | Mr. Richard E. Hoffmaster |

### **Review of Board Meetings and Calendar of Events**

|            |         |  |
|------------|---------|--|
| January 9  | 7:00 PM | Reading-Muhlenberg CTC Re-Organization Meeting   |
| January 11 | 6:30 PM | Committee of the Whole and Regular Board Meeting |


|             |         |                                |
|-------------|---------|--------------------------------|
| February 1  | 7:00 PM | Committee of the Whole Meeting |
| February 8  | 7:00 PM | Regular Board Meeting          |
| February 15 | 6:30 PM | RMCTC Board Meeting            |
| March 1     | 7:00 PM | Committee of the Whole Meeting |
| March 8     | 7:00 PM | Regular Board Meeting          |
| March 13    | 6:30 PM | RMCTC Board Meeting            |
| April 5     | 7:00 PM | Committee of the Whole Meeting |
| April 10    | 6:30 PM | RMCTC Board Meeting            |
| April 12    | 7:00 PM | Regular Board Meeting          |
| May 3       | 7:00 PM | Committee of the Whole Meeting |
| May 8       | 6:30 PM | RMCTC Board Meeting            |
| May 10      | 7:00 PM | Regular Board Meeting          |
| June 14     | 6:30 PM | RMCTC Board Meeting            |

**122 Adjourn Meeting**

Moved by Mr. Nelson and Ms. Hoffmaster, that there being no further business to come before the Board, the meeting be adjourned. Meeting adjourned at 7:42 PM.

**Yeas:** Mr. Vasquez, Mr. Voit, Mrs. Eagle, Mr. Hoffmaster, Ms. Howard, Mr. Hyneman, Mr. Lupia, Mrs. Mengle, Mr. Nelson,. The motion **carried** unanimously.

Attest:

  
Cindy L. Mengle  
Secretary